

Islamic Kasim Tuet Memorial College

Annual School Plan

2021-2022

School Vision & Mission

School Vision

Inspired by the principles in the Holy Quran and teachings of Prophet Muhammad (May Peace Be Upon Him), our college aims at providing holistic education to individuals that ensures love of peace and kindness to mankind and other creatures; true success in this life and in the hereafter. We endeavour to provide quality education through well-balanced curriculum in moral, academic, physical, social, civic, aesthetic and spiritual domains.

A) Mission

1. To explain and demonstrate how Islam is a complete way of life.
2. To provide and maintain a harmonious environment in which students from multicultural background can learn and work together in an enjoyable and successful way.
3. To nurture in students a sense of belonging to the school and the society in order to function effectively as civic-minded and responsible citizens of Hong Kong.
4. To provide each student with opportunities to exhibit individual talents and enjoy ever increasing self-esteem.
5. To arouse students' interest towards learning and stimulate critical thinking in order to equip them with problem solving and decision making skills.
6. To incorporate all internal and community resources as well as information technology in all aspects of the curriculum.
7. To foster cooperation among students, parents, teachers, school management and the community.
8. To cultivate in students a true love for lifelong learning.

Islamic Kasim Tuet Memorial College

Annual Plan

2021-2022

Theme of the year: Exploration Discovers Potential

全年主題: 探索自我 啓發潛能

Our Major Concerns:

(1) Strengthening the leadership of teachers

強化教師團隊的領導能力

(2) Guiding students to be self-regulated learners

引導學生成為自主學習者

(3) Cultivating moral values in students

培育學生的正面道德價值觀

A. The Domain of Management and Organization

Major Concern 1: Strengthening the leadership of teachers

Target: Teachers' leadership skills be enhanced and a stronger ownership in work be developed

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1.1.1 SGMs and senior teachers will be encouraged to attend programmes to improve their leadership skills and to develop better understandings of their roles. They will also be encouraged to network with external bodies for acquiring additional resources and information to improve their work	Whole year	<ol style="list-style-type: none"> 1. SGMs and senior teachers attending more professional programmes for increasing the knowledge about the running of his/her department(s) / subject(s) and/or other disciplines 2. SGMs and senior teachers demonstrating stronger leadership and developing a stronger sense of ownership in their work 	<ul style="list-style-type: none"> - Observations - Individual training records 	<ul style="list-style-type: none"> - Principal - Vice Principals - Department heads - Panel Conveners 	--
1.1.2 More tasks will be assigned to SGMs and senior teachers for empowering them, strengthening their leadership and helping them develop a stronger sense of ownership in their work	Whole year	<ol style="list-style-type: none"> 1. SGMs and senior teachers working more proactively and displaying increased willingness to take up responsibilities 2. SGMs and senior teachers showing increased understanding of the running of the school 	<ul style="list-style-type: none"> - Observations - Meetings with colleagues - Appraisals 	<ul style="list-style-type: none"> - Principal - Vice Principals - SGMs 	--

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1.1.3 Teachers will be invited to join different departments for the exploration their talent / potential in undertaking administrative work	Whole year	1. Colleagues showing a stronger sense of belonging towards the school, and further mutual understanding between the two being forged	- Observations - Appraisals	- Principal - Vice Principals - SGMs	--
1.1.4 Internal departmental collaboration, cross-departmental collaboration, and cross-curricular collaboration will be encouraged	Whole year	1. Augmented cross-departmental collaboration and support being realized	- Minutes - Observations	- Vice Principals - Department Heads - Panel Conveners	--

B. The Domain of Learning and Teaching

Major Concern 2: Guiding students to be self-regulated learners

Target : Students' motivation to learn be enhanced, leading to fuller academic fruition

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
a. Furthering students' ability to apply STEM knowledge and skills into different disciplines, resulting in the integration of STEM knowledge and skills with those of other disciplines	Whole year	1. Students' generic skills (e.g. creativity, analytical power, integration skills, communication skills) seeing enhancement.	<ul style="list-style-type: none"> - Minutes of subject meetings - Feedback from teachers and students - Lesson observations 	<ul style="list-style-type: none"> - Vice Principal (J) - STEM Committee - Panel Heads - Subject teachers 	--
2.2 Making use of e-learning materials and platforms/apps to facilitate students' self-learning	Whole year	<ol style="list-style-type: none"> 1. Students becoming increasingly motivated self-directed learners 2. Students participating more actively in the learning processes 3. Students becoming more familiarized with the use of different e-learning platforms and apps 	<ul style="list-style-type: none"> - Minutes of subject meetings - Feedback from teachers and students 	<ul style="list-style-type: none"> - Vice Principal (J) - Panel Heads - Subject teachers 	--

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>2.3.1 Training teachers and students to be more masterly and confident in the utilization of new technological devices, such as the smartboards, in order to enhance the teaching and learning outcomes.</p> <p>2.3.2 Promoting teachers' professional exchanges and students' peer exchanges with different schools/educational institutes in Hong Kong and/or overseas</p>	Whole year	<ol style="list-style-type: none"> 1. Teachers and students becoming more accustomed to use the smartboards in their teaching and learning respectively 2. The use of the new technological devices making students more interested in learning 3. The effectiveness in both teaching and learning seeing enhancement 4. Teachers' professional exchanges and students' peer exchanges becoming more frequent 	<ul style="list-style-type: none"> - Minutes of subject meetings - Feedback from teachers and students - Lesson observations 	<ul style="list-style-type: none"> - Vice Principal (J) - SGMs - Panel Heads - Subject teachers 	--

C. The Domain of Student Support and School Ethos

Major Concern 3: Cultivating moral values in students

Target 1: Higher self-esteem be built

Target 2: Greater care be accorded to the school and the community

Target 3: Acknowledgement to civic identity and national identity be elevated

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3.1.1 Mass programmes run in co-ordination with the Student affairs Department 3.1.2 Class teacher guidance and morning assembly talks 3.1.3 Praising and rewarding well-behaved students	Whole year	1. Students exhibit self-confidence Students exhibiting self-confidence 2. Students are more willing to explore /participate more activities Students being more willing to carry out explorations /participate in more activities	- The record of students' participation Student participation logs - Observation and questionnaire Observations and questionnaires	- Vice Principal (AB) - Discipline & Counselling Department - Islamic Affairs Department - Moral, Civic and National Education Department - Career and Guidance Committee - Class Teachers - All Teachers	--

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3.2.1 Organizing community services activities such as beach clean-ups, masjid clean-ups, cemetery clean-ups, house, flag-selling, etc.	Whole year	<ol style="list-style-type: none"> 1. Students being more keen to serve the community 2. Students taking pride in their civic identity 	<ul style="list-style-type: none"> - Student participation logs - In-depth interviews and questionnaires 	<ul style="list-style-type: none"> - Vice Principal (AB) - Discipline & Counselling Department - Islamic Affairs Department - Moral, Civic and National Education Department - Career and Guidance Committee - All Teachers 	--

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3.3.1 Promoting National Security Education across curricula 3.3.2 Setting up display boards about the economic, scientific and technological advancement seen in China 3.3.3 Organizing tours and company visits for getting a glimpse into the latest development of China	Whole year	1. Students being more aware of National Security 2. Students having better understanding of the latest development of China	- Observations - In depth interviews - Questionnaires	- Vice Principal (AB) - Discipline & Counselling Department - Islamic Affairs Department - Moral, Civic and National Education Department - Career and Guidance Committee - All teachers	--

Islamic Kasim Tuet Memorial College
Urdu Language Three-years plan – (2021/22 to 2023/24)

Three-years plan – Measures to broaden students’ choices of elective subjects for the **thirteenth** cohort of New Senior Secondary Students

The following programme is adopted with the support of the EDB’s Diversity Learning Grant (DLG)

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	Person responsible
1. Regular Urdu Lessons	3 years	Students’ competitiveness in the 21 st Century is enhanced and increase their chances for tertiary education is increased	1. Students’ participation in class. 2. Assignments 3. Result in internal examinations 4. Result in AS-level examination offered by the Cambridge International Examinations administered by the HKEAA	- Mr. SULTAN WAHEED
2. Purchase of learning and teaching materials	3 years	A wide variety of reading, teaching and learning material will be arranged for teachers and students	1. Feedback from teachers and students	- Mr. SULTAN WAHEED