

May 9, 2023

Dear Parents / Guardians,

Please be informed that your child has been invited to join the JA Workplace Immersion @J.P. Morgan which is organized by Junior Achievement (Hong Kong) Limited. Students will have an opportunity to have speed mentoring, resume writing & interview skills workshop and company visit. We hope you would encourage your child to participate in it. Details of the activity are given below:

Event:	<b>Job Shadowing – Future Skills Workshop @J.P. Morgan</b>
Date:	11/5/2023 (Thursday)
Venue:	J.P. Morgan's Office - Chater House, Central
Gathering Place and Time:	03:45 pm , Security check at G/F, Lobby, Chater House, Central
Dismissal Time:	06:30 pm
Teacher-in-charge:	Mr. Hassan Leung
Staff-in-charge (Caritas):	Miss Gladys Tam (Tel: 6133 6186)
Remarks:	*1) Please wear school uniform for job shadowing 2) Need to arrange the transportation to the workplace and home by themselves 3) More details are in the attachment

Please complete the following reply slip and return it to Mr. Shah Rehman (in rm115) on or before May 10, 2023 (Wednesday).

Yours sincerely,

Zareenah S. Y. Ho  
Principal

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**Reply Slip****Miscellaneous Notice 184\_ Job Shadowing – Future Skills Workshop @J.P. Morgan**

I acknowledge receipt of the Miscellaneous Notice and \*allow / do not allow my child to participate in the above activity.

Signature of Parent / Guardian: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_ Mobile Number: \_\_\_\_\_