

May 22, 2023

Dear Parents / Guardians,

Please be informed that your child has been invited to join the Job Shadowing – Future Skills Workshop @ Marsh McLennan which is organized by Junior Achievement (Hong Kong) Limited. We hope you would encourage your child to participate in it. Details of the activity are given below:

Event:	Job Shadowing – Future Skills Workshop @ Marsh McLennan
Date:	24/5/2023 (Wednesday)
Venue:	One Taikoo Place, 979 King's Rd, Quarry Bay, Hong Kon
Gathering Place and Time:	10:15 am, 10:15 at G/F Lobby, One Taikoo Place
Dismissal Time:	04:30 pm
Teacher-in-charge:	Mr. Hassan Leung
Staff-in-charge (Caritas):	Miss Gladys Tam (Tel: 6133 6186)
Remarks:	1) Please wear school uniform for job shadowing 2) Need to arrange transportation to the workplace and home by themselves 3) Need to bring (1) student card or ID card, (2) basic stationery, (3) water bottle, (4) student's resume (hard copy), (5) observer form, (6) feedback form 4) More details are in the attachment

Please complete the following reply slip and return it to Mr. Hassan Leung (LL) on or before May 23, 2023 (Tuesday).

Yours sincerely,

Zareenah S. Y. Ho
Principal

✕

Reply Slip**Miscellaneous Notice 195_ Job Shadowing – Future Skills Workshop @ Marsh McLennan**

I acknowledge receipt of the Miscellaneous Notice and *allow / do not allow my child to participate in the above activity.

Signature of Parent / Guardian: _____

Name of Parent / Guardian: _____

Date: _____ Mobile Number: _____

Name of Student:	Class(No.): ()	Mobile No:
------------------	-----------------	------------