

September 11, 2023

Dear Parents / Guardians,

The Community Care Fund (CCF) implemented a three-year Assistance Programme from the 2018/19 to 2020/21 school year to subsidise needy primary and secondary students to purchase mobile computer devices for relieving the financial burden of students from low income families under the development of “Bring Your Own Device” policy in schools, and to support their e-learning at home under the epidemic. This programme had ended in end August 2021. To further support schools in implementing the blended mode of learning and teaching under the “new normal”, the Quality Education Fund (QEF) has implemented a three-year funding programme starting from the 2021/22 school year, to subsidise schools to purchase mobile computer devices for loan to needy students, and to provide portable WiFi routers and mobile data cards for students who are unable to acquire appropriate Internet services due to the constraints in their living environment, so that all students have equal opportunities in accessing e-learning.

The beneficiaries of the Program must fulfill either one of the following requirements:

1. Receiving Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department
or
2. Receiving Full grant/Half grant of the School Textbook Assistance Scheme from the Student Financial Office of the Working Family and Student Financial Assistance Agency

During the **three-year implementation period**, each student beneficiary will receive the subsidy for loan of a mobile computer device **ONCE**.

To ensure that funding from CCF is used directly to subsidise needy secondary students for loaning mobile computer devices to facilitate e-learning, the subsidy will be disbursed to schools for purchasing the devices in bulk on behalf of the students. After reviewing the need of our students, our school will loan notebook computer to the successful applicants which will be beneficial to their studies as well as preparing for their online assessment and/or School-based Assessment (SBA) for the HKDSE.

For application, please provide us with a copy of the documentary proof of CSSA/ Full Grant/ Half Grant under the School Textbook Assistance Scheme with the reply slip to the teacher-in-charge, Mr. Eric Wong (KW) at Room 303.

Deadlines for application:

on or before September 29, 2023

Yours faithfully,

Zareenah S. Y. Ho
Principal

Reply Slip

(Please put “√” in the appropriate box)

I acknowledge receipt of the School Notice 003.

- My child applied the program successfully before (Year: _____) (include students who had applied the program in primary schools).
- My child did not apply for the program before.
 - I want my child to apply for the program

Parent/ Guardian Consent

I hereby agree the school to apply for the captioned program and submit the required personal data of my child to the Education Bureau. I hereby submit the followings for the application:

- A. receiving Comprehensive Social Security Assistance (CSSA)
- B. receiving full grant under the School Textbook Assistance Scheme (2023/24)
- C. receiving half grant under the School Textbook Assistance Scheme (2023/24)

I am also committed to the followings:

1. I will encourage my child to use mobile computer devices properly for learning at home, including be aware of the internet safety, eye care and appropriate allocation of time for using it for study and rest, as well as comply with relevant ethical and legal requirements.
2. I will allow my child to bring the mobile computer device to school for learning.
3. My child will comply with the school’s guidelines and regulations on using mobile computer device.
4. **My child must return all borrowed equipment when they leave schools for various reasons (including graduation, further studies, transfer to another schools, etc.).**
5. **My child will return mobile computer devices to I.T. room for maintenance inspection during the post-exam period before summer holiday each year.**

I declare that all the information provided above are correct. I agreed that if the school discovers that the information provided is not true and my child is not eligible for the program, the school has the right to ask for return of the mobile computer device or pay the cost of the mobile computer device and any cost involved. And the school reserves the right for the final decision for the said arrangement.

Signature of Parent / Guardian: _____ Contact No.: _____

Name of Parent / Guardian: _____ Date: _____

Name of Student:	Class:	
Student I/D No.	Class No.:	

For IT Department use only:

Student’s STRN No. : _____

Status : 1st time application (on _____) / 2nd time application (on _____)

The application is approved / not approved (reason : _____)

Approved by : _____

Date : _____