

November 6, 2023

Dear Parents / Guardians,

**The Parent-Teacher Association (PTA)** is formed to provide opportunities for parents to work closely with the school and teachers for the whole person development of the children. With your active participation, we hope that your child(ren) / ward would adapt to school life with greater ease and grow up in a healthier environment.

Responsibilities of PTA Executive Committee members include holding regular meetings, organizing activities such as picnic, parents' workshops, etc.

On behalf of the PTA, we would like to invite you to take part in the election of the 27<sup>th</sup> Executive Committee.

Your support to the PTA means a lot to the children and all staff in our school.

Please kindly fill in the reply slip and return it to the class teacher of your child on or before November 13, 2023.

Yours faithfully,

Zareenah S. Y. Ho  
Principal

✂

**Reply Slip**  
**School Notice 014 PTA Election**

I acknowledge receipt of the School Notice 014 and

- I do not wish to take part in the PTA election.  
 I wish to take part in the PTA election and below is my personal profile for your reference.

Name of Parent / Guardian: \_\_\_\_\_ Tel: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Personal Profile: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Student:	Class:	Class No.:
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\*Please put a '✓' in the appropriate box