

5<sup>th</sup> December 2023

Dear Parents / Guardians,

Our School Picnic is scheduled on 22<sup>nd</sup> December 2023 (Friday). Please refer to the following table for the destination, gathering place and assembly time of different forms. General Reminder on the Activity Day is also enclosed for your reference. Students who are not going to join are to stay in school library for self-study.

If your child is unwell on the morning of Activity Day and cannot attend the activity or come back for self-study, you are required to inform the school general office by phone before 8:00a.m. and submit the relevant medical certificate to the Vice Principal, Mr. Abu Bakar Ma Wing Cheung, before 2<sup>nd</sup> January 2024. Please complete the reply slip and ask your child to give it back to the class-teacher on or before 12<sup>th</sup> December 2023.

<i>Form</i>	<i>S.1</i>	<i>S.2</i>
<i>Destination</i>	<i>Pak Tam Chung Campsite</i>	<i>Pak Tam Chung Country Park, Sai Kung</i>
<i>Contact Person</i>	<i>Ms. YoYo (NY)</i>	<i>Mr. Thokar (TH)</i>
<i>Assembly Time</i>	<i>8:00 a.m.</i>	
<i>Place of Assembly</i>	<i>S1 Classrooms</i>	<i>S2 Classrooms</i>
<i>Dismissal Time</i>	<i>3:20 p.m.</i>	
<i>Place of Dismissal</i>	<i>IKTMC Playground</i>	
<i>Transportation / Ticket Fee</i>	<i>\$25 each</i>	

Notes: (1) Parents of S1 and S2 can indicate on the Reply slip should they opt to leave at Choi Hung MTR station after the picnic.

(2) School bus will leave the school camps at around 3:20pm when all groups of S1 to S4 returned to school after the picnic.

Yours sincerely,

Zareenah S.Y. Ho  
Principal

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**Reply Slip**

**School Notice 018 – School Picnic**

I acknowledge receipt of the School Notice 018.

My child will leave on his/her own at Choi Hung MTR station after the picnic.

My child will return to the school after the picnic.

Name of Parent / Guardian: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

Contact of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Student:	Class:	Class No.:
Student Mobile Number (if any):		

General Reminder on School Picnic

1. For students who need to take casual leave, they must apply in writing prior to the school.
2. For students who cannot join due to health reasons, they must inform their class teacher in writing and report to the General Office and they are to stay in the school library for self-study until the dismissal time, otherwise they might be considered as truancy.
3. For students who cannot join the activity day or come back to school for self study due to sickness, they must inform the school by phone before 8a.m. in the morning and submit a parent's letter along with a valid medical certificate to the Vice Principal, Mr. Abu Bakar Ma Wing Cheung, before 2<sup>nd</sup> January 2024. Otherwise, they might be considered as truancy.
4. For students who are late and cannot join, they must return to the school immediately and report to the General Office and go to the school library for study, otherwise, they will be considered as truancy.
5. Absence for the activity day without advanced permission obtained or valid reason(s) is considered as truancy. The penalty is a demerit.
6. Student must bring along their identity card.
7. Follow teachers' instructions at all times, listen to their announcements and note the time for departure and assembly. They must not go beyond the designated areas.
8. Any students who want to leave early after arrival, they must have the teachers' prior permission in advance.
9. If students have an accident, they must keep calm and inform their teachers as soon as possible.
10. Smoking and playing with fire are strictly forbidden.
11. Water activities (such as playing water in the beach, swimming, canoeing), roller-skating and gambling activities are not allowed.
12. Do not approach birds, bees, stray dogs, cats and wild animals.
13. If students find dead bird, avoid it and inform their teachers.
14. Do not damage plants, flowers and the environment.
15. Students must put on proper PE uniform and sports shoes.
16. Students must keep the environment clean, clear all litters before leaving the site. Always observe your behavior in the public.
17. Students must bring enough drinking water and food.
18. Be careful and do not endanger the safety of yourself and the others. Take good care of personal belongings.
19. Students are advised to consult the weather forecast before leaving home, bring an umbrella if necessary. If typhoon signal No.3 or the amber rainstorm signal is hoisted, the picnic will be cancelled. Friday class schedule will be commenced.
20. If typhoon signal No.8, the red or black rainstorm warning signal is hoisted, the picnic and all school activities will be cancelled.