

21st December 2023

Dear Parents / Guardians,

We would like to inform you that our School Social Service Day is scheduled for 4th January 2024 (Thursday). Please refer to the following table for details regarding the service nature, destination, gathering place, and assembly time.

Please note that the Social Service Day is considered a normal school day, and all students are required to attend. If your child is unwell on the morning of the Activity Day and cannot participate, we kindly request that you inform the school general office by phone before 8:00 a.m.

To ensure smooth organization, we kindly ask you to complete the reply slip provided and have your child return it to their class-teacher on or before 2nd January 2024.

Form	4A	4B	4C
Service nature	Visit Elderly Home		
Organizer	Elderly Community Centre – SAGE Chai Wan		Hing Wah Neighborhood Elderly Center
Destination	Yue Wan Estate, Chai Wan		Hing Wah Estate, Chai Wan
Contact Person	Ms. Michelle (ML)		
Assembly Time	8:00 a.m.		
Place of Assembly	4A Classroom	4B Classroom	4C Classroom
Dismissal Time	4:00 p.m.		
Place of Dismissal	IKTMC Playground		
Dressing	PE Uniform		

Notes: School bus will leave the school campus at around 4:10pm.

Yours sincerely,

Zareenah S.Y. Ho
Principal

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Reply Slip

School Notice 023 – S.4 Social Service Day

I acknowledge receipt of School Notice 023.

Name of Parent / Guardian: _____

Signature of Parent / Guardian: _____

Contact of Parent / Guardian: _____

Date: _____

Name of Student:	Class:	Class No.:
Student Mobile Number (if any):		