

**Islamic Kasim Tuet Memorial College**  
**School Notice 026– Election of the School Manager (Parent)**

**2023/24**

January 5, 2024

Dear Parents/ Guardians,

The Incorporated Management Committee of Islamic Kasim Tuet Memorial College has been in operation since 2004. The Committee must comprise two parent members officially called Parent Manager and Alternate Parent Manager.

We are pleased to invite you to exercise your right to stand for the election of Parent Manager in the Incorporated Management Committee.

We will be grateful if you would kindly indicate whether or not you are interested to stand for the election. Please fill in the reply slip and ask your child to return it to his/ her class-teacher. The deadline for the nominate is January 15, 2024.

Yours sincerely,

Zareenah S. Y. Ho  
Principal

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**Reply Slip**  
**School Notice 026– Election of the School Manager (Parent)**

I acknowledge receipt of the School Notice 026.

- I do not want to stand for the election of the School Manager.
- I want to stand for the election of the School Manager.

Name of Parent / Guardian: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

The following is my personal profile for election use:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Student:	Class:	Class No.:
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\*Please put a tick ✓ in the appropriate box.