March 7th, 2024

Dear Parents/Guardians,

Our school English Department & Campus TV Department has partnered and organized a filmmaking workshop with Nova Learn, an Ed Tech provider for our school Campus TV members. Your child has been selected to join the workshop. This workshop will allow students to experience firsthand the entire film production process. They will be creating a short film which will be submitted to a film festival hosted by Nova Learn. Please refer to the following arrangement details:

Date:	March 15 th 2024	
Workshop Time	1:30-3:30pm	
Workshop Venue	Nova Learn Unit 3, 16 th Floor W50, 50 Wong Chuk Hang Rd, Wong Chuk Hang, Hong Kong	
School Assemble time & location	12:45pm in IKTMC Campus TV studio	
Dismissal time from workshop venue	3:30pm	
Transportation	 School bus to workshop venue Own transport arrangement upon dismissal (Note. Wong Chuk Hang MTR station nearby) 	
Fee	Nil	
Teachers in charge	Mr. Wattie Chan & Mr. Yoonus Mustafa	

Please return the reply slip by March 11, 2024. Thank you for your kind attention. If you have any questions or concern, please contact Mr. Wattie Chan (Native English Teacher) by calling our school or emailing him: w@learn.iktmc.edu.hk

Yours faithfully,

Ms. Zareenah S.Y. Ho School Principal

٩.			
0	、		

Reply Slip Miscellaneous Notice- Noval Learn Filmmaking Workshop

I acknowledge receipt of School Notice 175.

□ My child will attend the workshop and arrange their own transportation upon completion.

□ My child will NOT attend the workshop.

Name	of Parent:	

Signature of Parent	/ Guardian:	

Date: ____

Class:

Name of Student:

Class No.: