

Islamic Kasim Tuet Memorial College

# School Report

2018/2019

**Islamic Kasim Tuet Memorial College**  
**Evaluation of School Year Plan**  
**2018-2019**

**Theme of the Year:**      **Dream it, Do it**  
                                     **Strive for Success**

**全年主題：敢夢敢拼 展翅高飛**

**Our Major Concerns**

- (1) Strengthen and empower the leadership of the middle management**  
加強中層管理人員的領導效能
- (2) Maximize students' learning potential and promote effective learning**  
發掘學生潛能，促進有效學習
- (3) Broaden students' horizon and raise their social awareness**  
擴闊學生視野並提升對社會的關注度

**A. Major Concern 1:** Strengthen and empower the leadership of the middle management

**Target:** Team spirit can be further enhanced and teachers have stronger ownership in their work

Strategies/Tasks	Success Criteria	Achievements and Reflection
1.1 SGMs and senior teachers are encouraged to attend programs to improve their leadership skills; join external networks to get more resources and information in improving their work  Encourage more collaboration within and across the curriculum or departments	1. SGMs and senior teachers show more leadership and have stronger ownership in their work  2. Understand more about their roles  3. Team spirit can be further strengthened  4. Collaboration and support is further enhanced  5. New teachers have more confidence in L & T	<b>Achievement :</b>  1. SGMs and senior teachers can lead their own teams more efficiently and effectively, less guidance was needed from the top management  2. Some of the SGMs performed their duties in a more proactive way  3. Collaboration and support across the departments has been increased and show the team spirit. There is more mutual understanding among colleagues  <b>Reflection :</b>  1. Some new teachers were not able to work according to our expectation, mentor system should be evaluated
1.2 Review the appraisal system	1. To make the system more effective	<b>Achievement :</b>  1. Minor amendments were made in some of the forms.  <b>Reflection :</b>  1. It was agreed that e-form will be designed for the new academic year.

**B. Major Concern 2: To maximize students' learning potential and promote effective learning****Target: The learning effectiveness is enhanced**

Strategies/Tasks	Success Criteria	Achievements and Reflection
2.1 Students are provided with more successful experience through different teaching strategies and assessment methods	<ol style="list-style-type: none"><li>1. Teachers use large variety of interactive classroom activities to teach students</li><li>2. Teachers use different assessment methods to assess students</li><li>3. Students gain more successful experiences and become more active and confident in learning</li><li>4. Students have better academic achievements</li></ol>	<p><b>Achievement :</b></p> <ol style="list-style-type: none"><li>1. Apart from the traditional chalk and talk, a large variety of learning and teaching approaches were adopted in different subjects to enhance interaction and enhance successful learning experience. These includes cooperative learning, flip classroom, making models, workshops, debate, discussion, writing news reports, doing on-line research in class and so on.</li><li>2. Besides the traditional test and examination assessment, other assessment methods were also adopted such as presentation, group project, competitions, peer evaluation, class performance and so on.</li></ol> <p><b>Reflection :</b></p> <ol style="list-style-type: none"><li>1. Different learning and teaching strategies enable students to be more active and have more engagement in lessons, and hence better understanding of what the teachers teach. Therefore, teachers should explore more different strategies.</li><li>2. Different assessment methods help students gain more successful learning experience and build up more confidence in learning because students have abilities in large varieties of areas, therefore, we suggested to have more different assessment methods in the coming academic year.</li><li>3. Differentiated worksheets suits the wide abilities of students and help different ability groups to build up more confidence in their learning.</li></ol>

Strategies/Tasks	Success Criteria	Achievements and Reflection
		<p>4. <i>The wide syllabus of DSE subjects and addressing the requirements of public exams lead to a tight teaching schedule; hence, it is not easy to largely deviate from teachers' direct instruction. We agreed that various strategies and assessment methods bring more fun and motivation in learning, but chalk and talk is effective and essential as well. Hence, we need to seek a balance.</i></p> <p>5. <i>We suggested that students' class involvement and participation can also be key criteria to their continuous assessment.</i></p>
2.2 Teachers use more IT and e-learning resources in teaching and attend more IT teaching and e-learning related seminars	<ol style="list-style-type: none"> <li>1. Students are more engaged in lessons</li> <li>2. Students have greater drive to learn</li> <li>3. Students become more active learners</li> </ol>	<p><b>Achievement :</b></p> <ol style="list-style-type: none"> <li>1. Different IT and e-learning resources were used by different subjects in teaching such as using i-pads, learning Apps, Kahoot, YouTube videos, recommended links or asking students to search information from the internet, etc. Students felt more interested to engage in the lesson and activities. Among these, Kahoot, short videos and songs were more effective in teaching and learning.</li> <li>2. Every student has their own Google account based on school email to login and access Google classroom and Google form. Sharing of notes, online M.C. questions and short question assignment as well as quiz can be conducted through the Google platform easily.</li> </ol> <p><b>Reflection :</b></p> <ol style="list-style-type: none"> <li>1. The use of Kahoot may not allow teachers to spot out weaker students. There are some limitations such as word limit and question format. There are only choice-making questions.</li> <li>2. It's not easy to find suitable e-learning resources for NCS learning Chinese</li> </ol>

		<p>Language.</p> <p>3. There were very few or no relevant seminars and workshops related to e-learning that specifically related to some subject matter, e.g. teaching NCS Chinese Language, junior form music.</p> <p>4. The pre-requisite of successful interactive teaching and learning, including using ipads, is students' serious and mature attitude. Teachers need to be patient and tolerant.</p>
Strategies/Tasks	Success Criteria	Achievements and Reflection
2.3. To promote e-reading.	<p>1. Students develop a good habit in reading</p> <p>2. No. of books and e-books borrowed increase</p>	<p><b>Achievements :</b></p> <p>1. The Chinese Language teachers had tried to introduce the library e-books to students and guided them to use this resource. Students could finish the book report after e-reading.</p> <p>2. E-reading has been promoted to S1 to S3 students by our library department through elibrary plus. More students enjoyed e-reading this year. Most students were engaged in doing e-reading during their e-reading sessions.</p> <p><b>Reflections :</b></p> <p>1. The Chinese, English and Mathematics departments will explore more e-reading resources for our students in the next academic year.</p>

### C. Major Concern 3: Boarder students' horizon and raise their social awareness

**Target: Students become more concern about Hong Kong and outside world**

Strategies/Tasks	Success Criteria	Achievements and Reflection
3.1 Cultivate Value Education 3.1a Discussion of current issues in different platforms  3.1b Organize activities through DCC Form Management  3.1c Organize volunteer services to improve mutual understanding of minority people and local Chinese people	1. Completed sharing, activities and volunteer services.	<b>Achievements :</b>  1. Different subjects and departments had organized different activities, visits and workshops to arouse students' interest to understand the current local and global issues, such as climate change, global warming, racial segregation, concept of fair trade etc. Overall, students' participation was active and learning outcome was satisfactory.  2. DCC organized a range of activities including Drug Prevention Talk, Health Talk, Career Talk, Bully's Talk to cater for students' developmental needs. These activities helped students develop a better understanding of the issues that were focused.  3. Volunteering among students was inculcated through activities such as flag-selling and volunteering at Dental Health Check activities. Students' participation was good and contribution was commended by the organizers.  <b>Reflection :</b>  1. More value education is needed to prepare more students to be good citizens.

Strategies/Tasks	Success Criteria	Achievements and Reflection
3.2 Educational visits and OLE activities	<p>1. Completed two educational visits with students' reflection</p> <p>Reflection from students on various OLE activities</p>	<p><b>Achievements :</b></p> <ol style="list-style-type: none"> <li>1. There were quite a number of good initiatives in bringing our students new overseas experiences in different themes and purposes:               <ol style="list-style-type: none"> <li>i. Zhongshan, China, April 2019</li> <li>ii. Romania, April 2019</li> <li>iii. Japan, June 2019</li> <li>iv. Malaysia, June/July 2019</li> <li>v. Xian, China in July 2019</li> <li>vi. A group of 10 students join a volunteering service trip to Guizhou with LINK Centre.</li> </ol> </li> </ol> <p>These trips were enable students' horizon boarder and thus beneficial. Students were required to complete reflection after the trips. An assembly will be conducted in early of September 2019 for those who had participated in the trips to share their good experiences with all other students.</p> <p><b>Reflection :</b></p> <ol style="list-style-type: none"> <li>1. Since many of our students are lack of this type of chances to go aboard to boarder their horizon including their future study plan, the school should organize more trips in the coming year.</li> </ol>



Strategies/Tasks	Success Criteria	Achievements and Reflection
		<p>Class visits were conducted to observe and mediate the implementation of various OLE groups. Students were randomly selected in different areas, i.e. sports, cultural activities, art, etc.) to share their thoughts and experiences (April-May 2019).</p> <p>It was found that most students were satisfied with the activities offered by school.</p>

## Financial Summary (2018/2019)

				Income (\$)	Expenditure (\$)
I.	Balance B/F (Government Funds and School Funds)			2,881,824.55	
II.	Government funds				
	A)	EOEBG Grant			
		1.	Administration Grant	3,268,698.00	3,095,128.60
		2.	Composite Information Technology Grant	365,834.00	392,173.06
		3.	SB Support Sche for Newly Arrived Child	116,542.00	69,230.46
		4.	Capacity Enhancement Grant	478,082.00	439,364.16
		5.	Other Income (Hire of School Premises)	38,330.00	-
		6.	Air-conditioning Grant	437,250.00	315,200.00
		7.	Special Grant on Typhoon Disturbance	71,753.90	71,753.90
		8.	EOEBG Baseline Reference	1,509,809.87	1,143,339.92
			Sub-total	6,286,299.77	5,526,190.10
	B)	Special Domain			
		9.	School-based After-school Learning	80,400.00	148,820.44
		10.	Teacher Relief Grant - Substitute Teacher	165,862.00	41,003.00
		11.	Learning Support Grant (SEN)	730,422.00	775,687.42
		12.	Diversity Learning Grant (APL)	156,350.00	146,106.00
		13.	Moral & National Education Subject Support	-	17,226.05
		14.	Senior Sec Curriculum Support	548,910.00	501,243.51
		15.	Career and Life Planning Grant	609,900.00	588,712.80
		16.	Strengthening School Administration Mgmt (SAM) Grant	-	-
		17.	Special Grant for NCS	1,500,000.00	1,470,283.62
			Sub-total	3,791,844.00	3,689,082.84
III.	School Funds				
		1.	Tong Fai	59,200.00	-
		2.	Sales of Exercise Books	39,831.20	-
		3.	Tuckshop Rental Received	60,000.00	-
		4.	Donation	34,000.00	-
		5.	Hire of School Premises	57,495.00	-
		6.	Other Income (Fines)	2,660.50	-
		7.	Expenditure	-	267,603.51
			Sub-total	253,186.70	267,603.51
Total surplus for the school year (II (A) + III)				745,692.86	-
Accumulated surplus = I + (II (A) + III)				3,627,517.41	-