

15<sup>th</sup> January 2025

Dear Parents / Guardians,

Please be informed that our Annual Athletic Meet (2024-2025) will be held in January this year.

Details are as follows:

Date: 22<sup>nd</sup> & 23<sup>rd</sup> January 2025

Time: 8:00 a.m. – 4:00 p.m. (22<sup>nd</sup> January 2025)

8:00 a.m. – 1:00 p.m. (23<sup>rd</sup> January 2025)

Venue: **Siu Sai Wan Sports Ground** (8 Fu Hong Street, Siu Sai Wan, Chai Wan)

The Annual Athletic Meet is counted as a normal school day and students are compulsory to attend. School bus service will be provided as usual. Enclosed please find the “Sports Days Regulations” for your reference.

Yours faithfully,

Zareenah S.Y. Ho  
Principal

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**Reply Slip**  
**School Notice 022 – Annual Athletic Meet (2024-2025)**

I acknowledge receipt of the School Notice 022.

Name of Parent / Guardian: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Student:	Class:	Class No:
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\* Please put a tick “✓” in the appropriate box.

## Annual Athletic Meet (2024-2025) Student Regulations

### A. General Regulations:

1. Students must wear school uniform or school P.E. uniform and sports shoes. Accessories, make up, nail polishing and dyed hair are strictly prohibited.
2. Students are not allowed to bring any audio / visual devices or other gadgets, magazines or any items that are not related to the sports days. Students who failed to observe these regulations will be punished and such items will be confiscated immediately.
3. All mobile phones must be switched off. Students are not allowed to use mobile phones inside the sports ground area. It is compulsory to submit the mobile phones to DCC.
4. Students are required to arrive at the Siu Sai Wan sports ground before 8:00 a.m.
5. Late-comers and students with improper uniform will be punished. No alterations will be entertained for those who failed to attend the events on this behalf.
6. Students should pay attention to the weather report before they leave home. If No. 3, or other typhoon signals, or amber rainstorm signal is hoisted, the sports day will be cancelled. Students will have regular lessons according to the timetable.
7. If No. 8 typhoon signal, red or black rainstorm signal is hoisted, the sports day will be cancelled. Students do not have to go to school.
8. If students are not feeling well on that day, please contact the school office on or before 8:20 a.m. (Tel. No.: 2570 9066). Students must submit a medical certificate and a letter from parents to their Class Teacher on or before 7<sup>th</sup> February. Students who fail to do so will be considered as truants.
9. If students need to apply for casual leave, they have to submit their application in advance to **Ms. Candy Cheng**, the vice principal, for approval.
10. All student helpers must wear the “student helper” badge when report to duty.
11. Only the event staff and competitors are allowed to enter the field and track.
12. No students are allowed to enter the areas assigned to other classes.
13. Students can go outside for lunch, bring their own food or order food from school tuck shop to eat in the sport ground.
14. Students should keep the sports ground clean and tidy. Eating or drinking (including chewing gum) is not allowed in the sports ground area (except tuck shop). Students are expected to behave well during lunch break (e.g. no yelling and littering in the public area).
15. Athletic Meet is one of the school activities, students are required to follow the school regulations. Misbehaving students will be punished according to the school regulations.

### B. Competition Rules

1. All competitors must wear school P.E. uniform or IKTMC school team jersey.
2. After **the first call**, all competitors must report to the marshal stand with their student cards and label cloth.
3. Students who failed to show their label cloth will not be allowed to participate in any event.
4. HK\$5 will be charged for an extra label cloth.
5. Competitors who entered both track and field events which start around or at the same time, should first report to the track event and inform the Marshal about their field event. Competitors are requested to note that the field event will continue during their absence. If the field event has already finished and the placing of competitors is fixed, competitors who have left the event will forfeit their chance of the said competition.
6. Competitors must return to their class after each event. They are not allowed to hang around or disturb others.