

29th May 2025

Dear Parents / Guardians,

As the school year is coming to an end, please note the following arrangements:

1. Closing Ceremony

Closing Ceremony of the School Year will be held on **9th July 2025**. School report cards will be distributed to students. Prizes and Scholarship awards will be presented as well. School hours on that day will be from **8:00 a.m. to 11:00 a.m.** and the school bus will leave school at **11:20 a.m.**

2. Registration

Students should return to school for the closing ceremony of the school year and register for the academic year 2025/2026 on **9th July 2025**. (Students who fail to register accordingly must have valid reasons for their absence). For those who cannot come on the said date, they are required to come to school on or before **18th July 2025** to get their report card as well as register for the new academic year. **No seats will be reserved for those who do not register on or before the said deadline unless they get prior approval from the school.**

3. Registration of Repeaters

S.1 – S.5 repeaters must register at the General Office **between 14th July 2025 and 18th July 2025**. Otherwise, it will be considered as leaving school.

4. Summer Holiday Exercise Books

Students are required to complete the summer holiday exercise books and submit them to their class teacher(s) on **1st September 2025**.

5. Placement in S.1 – S.6

S.1 – S.6 class allocation will be announced on **1st September 2025**.

6. Purchase of books

Interested students should **complete the online textbooks ordering on or before 23 July 2025** and collect their books on **20th August 2025 (9:00 a.m. – 1:30 p.m.)**. Further details please refer to the order form which will be given to students on 9 July 2025 (school closing ceremony)

7. S.4 promotes S.5 and S.5 promotes S.6 students

In order to well prepare our S.5 and S.6 students for the HKDSE, they are required to start the new school year on **19th August 2025 (Tuesday)**, school hours from **8:00 a.m. to 12:05 p.m.** Students who come late or absent will be handled according to school rules.

8. New Academic Year Commencement Date

The new academic year will be started on **1st September 2025** from **8:00 a.m. to 12:00 noon**.

9. **Students are not allowed to extend the summer holiday without prior approval from the school.**

10. Photos

S.1 to S.5 students need to have 3 photos (dressed in proper school uniform) for the school year. S.6 students need to have 6 photos. Our school will make arrangements for photo taking at \$20 for 8 photos. Students can take photos through the school or on their own.

Yours faithfully,

Zareenah S. Y. Ho
Principal