



伊斯蘭脫維善紀念中學

Islamic Kasim Tuet Memorial College

香港特別行政區柴灣翠灣街二十二號
22 Tsui Wan Street, Chai Wan, HKSAR.
Website : <http://www.iktmc.edu.hk>

Tel.: 2570 9066
Fax: 2887 3164
E-mail : iktmc@learn.iktmc.edu.hk

School Ref. No.: IKTMC25/26-Course-01

Date: 2 April, 2026

Dear Sir/Madam,

INVITATION TO TENDER
Tender for the Supply of Learning Package of
AI Prompt Mastery Lab

You are invited to tender for the service as specified in the enclosed tender schedule.

1. Your sealed tender, in duplicate, should be clearly marked on the envelope (You are reminded not to identify your company on the envelope.) :

Tender for the Supply of Learning Package of AI Prompt Mastery Lab

The envelope should be addressed to The Principal, Islamic Kasim Tuet Memorial College, 22 Tsui Wan Street, Chai Wan, Hong Kong and arrive not later than 12:00 noon on 29 April, 2026. Late tenders will not be accepted. Your tender will remain open for 90 days from the “Closing Date”, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless the tender form (Appendix 1) and the tender schedule (Appendix 2) are completed, the tender will not be considered.

2. If you are unable or do not wish to tender, it would be appreciated if you would return this letter together with the tender documents and fill the Notice to Reject (Appendix 3) with a reason to the above address at your earliest convenience.

3. Tenders will be accepted on a group basis.

4. Contact

For inquiries, please contact Ms. Wu.

Tel. 2570 9066

Fax. 2887 3164

Yours faithfully,
Zareenah S. Y. Ho
Principal

Enclosure: 4

Tender Form for Services
Tender Form for the Supply of
Learning Package of AI Prompt Mastery Lab
 (to be completed in duplicate)

Name of School: Islamic Kasim Tuet Memorial College
 Address of School: 22 Tsui Wan Street, Chai Wan, Hong Kong
 School Ref. No. IKTMC25/26-Course-01
 Tender Closing Date and Time: 12:00 noon on 29 April, 2026

PART I

The undersigned hereby offers to undertake the service as described in the tender schedule within the period of time as specified therein from the date of a firm order placed by the school at the price or prices quoted in the tender schedule including labour, materials, all other charges and in accordance with the details provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be provided in accordance with such details; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

PART II**RECONFIRMATION OF WRITTEN QUOTATION/TENDER VALIDITY**

With reference to Part I of this tender document, it is reconfirmed that the validity of the tender offered by this company remains open for 90 days from 29 April, 2026.

The undersigned also agrees to accept the fact that once the validity of the tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shall NOT apply.

PART III**SAFEGUARDING NATIONAL SECURITY**

The undersigned acknowledges that notwithstanding anything to the contrary in the quotation/tender documents, the school reserves the right to disqualify this company on the grounds that this company has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

The undersigned also acknowledges that the school may immediately terminate the contract upon the occurrence of any of the following events:

- a) this company has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
- b) the continued engagement of this company or the continued performance of the contract is contrary to the interest of national security; or
- c) the school reasonably believes that any of the events mentioned above is about to occur.

PART IV**ANTI-COLLUSION**

- a) The undersigned shall not communicate to any person other than Islamic Kasim Tuet Memorial College (hereafter referred to as the school) the amount of any tender, adjust the amount of any tender by arrangement with any other person, make any arrangement with any other person about whether or not he or that other person should or should not tender or otherwise collude with any other person in any manner whatsoever in the tendering process until the tenderer is notified by the school of the outcome of the tender

exercise. Any breach of or non-compliance with this sub-clause by the undersigned shall, without affecting the undersigned’s liability for such breach or non-compliance, invalidate his tender.

- b) Sub-clause (a) of this Clause shall have no application to the undersigned’s communications in strict confidence with his own insurers or brokers to obtain an insurance quotation for computation of tender price and communications in strict confidence with his consultants / sub-contractors to solicit their assistance in preparation of tender submission.

PART V

PREVENTION OF BRIBERY ORDINANCE

- a) The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.
- b) If a school employee or supplier or contractor has committed any of the above offenses, the tender will not be considered, and the contract signed will be invalidated even if it has come into effect.

PART VI

OTHERS

1. The contractor shall not sub-contract, assign or otherwise transfer or dispose of the contract or any part thereof or any rights and obligations without the prior written consent of the IMCs.
2. The contractor shall not, without the prior written consent of the IMCs, enter into any sub-contract with any person for the performance of any part of the contract. If the contractor considers it necessary to sub-contract the work/services, the contractor shall submit the proposed sub-contract to the IMCs for approval. The IMCs reserve the right to grant permission for sub-contracting and determine the terms and conditions of the sub-contract.
3. The contractor shall remain fully liable and shall not be relieved from any of its relevant obligations by entering into any sub-contract for the performance of any part of the contract and the contractor shall be responsible for the acts, defaults or neglect of any sub-contractor, its employees and agents.

Dated this _____ of _____ 20_____.
(Day) (Month) (Year)

Name (in block letters) : _____

Position: _____ Signature: _____

Duly authorised to sign written quotations/tenders for and on behalf of : -

(Company Name)

whose registered office is situated at (Company Address) _____

_____ Hong Kong.

Telephone No. : _____

Fax No. : _____

Tender Schedule
Tender Schedule for the Supply of
Learning Package of AI Prompt Mastery Lab
 (to be completed in duplicate)

(Column 2 to be completed by Supplier)

(1) Description/Specification	(2) Total Amount (HK\$)
<p>A. The tender includes the followings: The AI learning programme is called AI Prompt Mastery Lab. It consists of three courses.</p>	
<p>Course 1: Constructing Arguments with AI: LLM and Prompt Engineering Practicum</p> <p>Chinese Title: AI協同論證: 大型語言模型 (LLM) 與提示詞工程實戰</p> <p>This course focuses on the innovative applications of generative artificial intelligence (Gen AI) technology, particularly the use of Large Language Models (LLMs) in academic writing.</p> <p>The objectives are to help students build a foundational understanding of AI algorithms, recognise the supportive role of AI in natural language processing, and clearly distinguish between appropriate AI-assisted generation and the boundaries of academic integrity.</p> <p>Students will gain in-depth mastery of core Prompt Engineering techniques. They will learn to use AI for pre-writing data collection and text analysis, as well as techniques for refining and optimising English essays with AI support.</p> <p>Ultimately, students will complete an AI-assisted English writing project through human-AI collaboration and reflect on the role AI plays throughout the entire creative workflow.</p> <p>Course Period: May to August (Tentative)</p> <p>Target Participants & Schedule: All students in Form 1 (around 68 students) will participate. The course consists of 5 hours instruction time in total. Participants will be divided into 3 groups, with each group attending 2 sessions of 150 minutes each. Each group will be led by 1 instructor.</p>	<p>i) Total for the course 1</p> <p>HKD _____</p>

(1) Description/Specification	(2) Total Amount (HK\$)
<p>Session 1: AI-Driven Topic Exploration and Data Verification</p> <ul style="list-style-type: none"> • Introduction to Gen AI and Ethics: Understanding the basic principles of Large Language Models • Introduction to Prompt Engineering • Project Practice 1 – AI-Assisted Data Collection and Verification: Students practise structured prompting, cross-verify AI-generated information, analyse the factual accuracy of AI outputs, and actively reject AI hallucinations. <p>Session 2: AI and Advanced Prompt Iteration & Optimisation</p> <ul style="list-style-type: none"> • Advanced Prompt Engineering applications • AI-supported critical thinking (counter-argumentation) and evaluation of logical consistency in AI-generated content • Project Practice 2 – Iterative Outline Construction: Through multiple rounds of prompt iteration and optimisation, students collaborate with AI to build a well-structured writing outline. <p>Further Elaboration: In this course, students will personally engage in hands-on tuning of generative AI (Gen AI). Through controlled experiments (e.g., comparing vague prompts with precise prompts), they will observe the significant impact different prompting strategies have on AI output quality.</p> <p>The activity aims to spark students’ interest in the underlying logic of AI technology, going beyond mere tool usage. Students will also experience how Gen AI can function as an intelligent assistance system that optimises the data feedback loop for their independent learning.</p>	
<p>Course 2: AI-Driven Learning Strategy: Prompt Engineering & Personalized Learning Models Chinese Title: AI 驅動的學習策略: 提示詞工程與個人化學習模型 This course uses LLMs such as Gemini as innovative IT tools for experimentation.</p> <p>Students will learn advanced Prompt Engineering techniques, including designing prompt sets tailored to specific HKDSE question types and adapting AI to simulate exam scenarios.</p>	<p>ii) Total for the course 2 HKD _____</p>

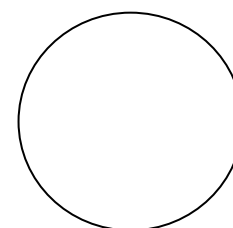
(1) Description/Specification	(2) Total Amount (HK\$)
<p>The core focus is on building personalised AI learning models: using AI for data-driven weakness diagnosis and automatically generating targeted practice materials. The course also explores algorithmic ethics and clearly defines the red lines between AI-assisted learning and examination integrity.</p> <p>Course Period: May to August (Tentative)</p> <p>Target Participants & Schedule: All Form 4 and Form 5 students will participate. The course consists of 4 hours of instruction time in total. Participants will be divided into 6 groups, with each group attending one 4-hour session. Each group will be led by 1 instructor.</p> <p>Module 1: AI Fundamentals and Data Deconstruction for Papers 1 & 2</p> <ul style="list-style-type: none"> • AI Ethics and LLM Basics: Discussing data bias and academic integrity in DSE contexts • DSE-specific Prompt Engineering: Learning structured prompts to handle exam frameworks • IT Practice – Paper 1: Using AI for text summarisation and keyword extraction • IT Practice – Paper 2: Human-AI collaborative outline generation, with AI supporting multi-perspective argument generation and counter-argument simulation <p>Module 2: Paper 3 Information Integration and Personalised Diagnosis</p> <ul style="list-style-type: none"> • IT Practice – Paper 3: Simulating the multi-modal information integration process of Paper 3, training AI to filter and reorganise listening and reading materials • AI-Driven Weakness Diagnosis: Students submit their own writing samples for automated grammar and style analysis by AI • Personalised Practice Generation: Based on the diagnostic report, students design prompts to generate highly targeted exercises 	

(1) Description/Specification	(2) Total Amount (HK\$)
<p>Module 3: Paper 4 Simulation and Learning Strategy Optimisation</p> <ul style="list-style-type: none"> IT Practice – Paper 4: Building an AI oral exam partner model for interactive conversation flow simulation Using AI to analyse past exam questions and predict high-frequency topics Conclusion: Reflecting on the limitations and optimisation opportunities of AI models in the DSE revision workflow <p>Further Elaboration:</p> <p>Students will experience how Gen AI can transform from a “general-purpose assistant” into a “domain-specific expert.” Through hands-on practice, they will understand how Prompt Precision directly affects the quality of AI model outputs.</p> <p>This activity aims to train students’ ability to “tune” AI models for solving specific DSE problems and to establish a data-driven approach to independent learning.</p> <p>The course uses HKDSE English as a complex, high-stakes Application Scenario. Its core IT innovation is not subject tutoring, but rather equipping students with the ability to deconstruct complex tasks and apply AI models to solve concrete problems.</p>	
<p>Course 3:</p> <p>Gen AI Game Dev Lab: AI-Driven Prototyping & Procedural Generation</p> <p>Chinese Title: Gen AI 遊戲開發實驗室：AI 驅動的原型設計與程序化生成</p> <p>This course uses game development as a practical platform for computational thinking. Students will leverage generative AI (Gen AI) to reshape traditional game design workflows.</p> <p>They will learn AI-driven game concept design and master AI-assisted rapid prototyping processes.</p> <p>The core of the course involves using Gen AI for procedural generation of consistent visual assets (such as textures and objects) and exploring how to integrate AI tools to simplify game logic — for example, converting natural language instructions into visualisable scripts.</p>	<p>iii) Total for the course 3</p> <p>HKD_____</p>

(1) Description/Specification	(2) Total Amount (HK\$)
<p>Course Period: May to August (Tentative)</p> <p>Target Participants & Schedule: This course is open to 20 students from Forms 1 to 5. It consists of 8 hours of instruction time in total, delivered over 4 sessions of 2 hours each, led by one instructor.</p> <p>Session 1: AI and Game Mechanics</p> <ul style="list-style-type: none"> • Applications and potential of Gen AI in game development • AI-Assisted Brainstorming: Using LLMs for multi-dimensional game concept generation and analysing the feasibility of different game mechanics <p>Session 2: AI Asset Pipeline and Style Experimentation</p> <ul style="list-style-type: none"> • AI Visual Generation • IT Practice: Iterative Asset Optimisation — Students learn how to debug prompts to control the quality and diversity of AI-generated assets <p>Session 3: AI and Interactive Scripting</p> <ul style="list-style-type: none"> • Foundations of Computational Thinking: Deconstructing game logic • AI-Assisted Rapid Prototyping: Using visual programming platforms combined with AI to convert natural language instructions into functional scripts, implementing core interactions and understanding AI’s role in game interaction design <p>Session 4: Tech Showcase & Reflection</p> <ul style="list-style-type: none"> • Prototype debugging and final adjustments • IT Innovation Showcase: Students present their prototypes and explain how they used AI to overcome technical challenges in design or programming <p>Further Elaboration: This course treats “game development” as a complex “IT project management” scenario. Its core IT innovation is not teaching game design</p>	

(1) Description/Specification	(2) Total Amount (HK\$)
<p>per se, but enabling students to master the ability to deconstruct complex systems and apply AI models to solve specific engineering problems.</p> <p>Students will experience how Gen AI can transform from a “general-purpose assistant” into a “specialised development tool.” Through hands-on practice, they will understand how the precision of prompts directly regulates AI model output quality (whether code or images).</p> <p>The ultimate goal of this activity is to train students’ ability to “tune” and “validate” AI tools, while building a data-driven, autonomous learning system that integrates creativity and technology.</p>	
Total of all courses	HKD
<p>B. Eligibility Criteria:</p> <p>This tender is open to authorized Google Gemini Academy Delivery Partners. Tenderers must be officially authorized Delivery Partners of Google Gemini Academy. Proof of authorization / partnership status must be submitted together with the proposal.</p>	
<p>C. Suppliers should submit the following documents:</p> <ol style="list-style-type: none"> 1. Tender forms (completed) (Appendix 1) 2. Tender schedules (completed) (Appendix 2) 3. A copy of available business registration 4. Proof of authorized Delivery Partners of Google Gemini Academy 	

We/I understand that if we/I fail to supply the services as offered in our/my tender upon accepting school’s order, we are/I am prepared to pay the price difference to the school if such services are obtained from elsewhere.



Company Chop

Name of Supplier: _____

Name and Signature of Person authorized to sign Tender

Name (in block letters): _____ Signature: _____

Date: _____

Notice to Reject
Tender for the Supply of
Learning Package of AI Prompt Mastery Lab

If your company is unable or does not wish to tender for the supply of the services as specified in the enclosed tender schedule, please complete this notice and return it to the Principal, Islamic Kasim Tuet Memorial College, 22 Tsui Wan Street, Chai Wan, Hong Kong.

School Reference No.: IKTMC25/26-Course-01

Tender Closing Date and Time: 12:00 noon, 29 April, 2026

To:

The Principal,
Islamic Kasim Tuet Memorial College,
22 Tsui Wan Street, Chai Wan, Hong Kong

Regarding your school's invitation to our company to tender for the above services, we are unable or do not wish to tender due to the following reason(s):

- The products and related services listed above cannot be provided.
- The products and related services requirements and specifications listed above cannot be met.
- The tender cannot be submitted within the deadline.
- Other reason(s) (please specify): _____

(Please put "✓" in the appropriate)

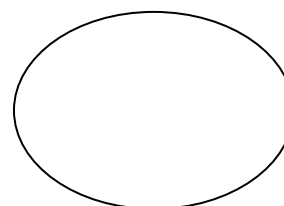
Name of Supplier: _____

Name and Signature of Person authorized to sign Tender

Name (in block letters): _____

Signature: _____

Date: _____

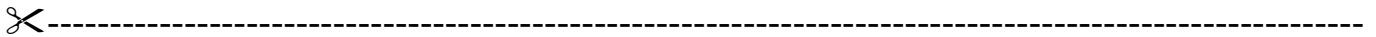


Company Chop

Notes on Tendering Procedures

Tenderers must complete the "Tender Form" (Appendix 1) and "Tender Schedule" (Appendix 2) in duplicate, and then put them in a sealed envelope marked "Tender for the Supply of Learning Package of AI Prompt Mastery Lab" together with a copy of available business registration.

The following is the return address label of our school, please cut it out for return mail.



Principal,
Islamic Kasim Tuet Memorial College,
22 Tsui Wan Street,
Chai Wan,
Hong Kong

Tender for the Supply of Learning Package of AI Prompt Mastery Lab
School Ref. No.: IKTMC25/26-Course-01
Tender Closing Date and Time: 12:00 noon, 29 April, 2026